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Project Worker

**Salary:** £29,547

**Responsible to:** Early Years and Target Specific Service Managers

**Location:** Edinburgh

**Hours:** 35 hours per week (on occasion may include evenings and weekends)

**Leave entitlement:** 25 days annual leave, plus 10 statutory holidays

**Purpose of Job**

To deliver direct support to autistic children and their families by providing a range of practical, home-based strategies to improve day-to-day life.

To support the Service Manager in fulfilling the aims and objectives of the project.

**Key Responsibilities**

* Communicate effectively with autistic children and their families
* Participate in initial assessments of autistic children and their support needs
* Contribute to developing individual support strategies for autistic children
* Contribute to the delivery of a program of social supports for our families
* Use IT to keep accurate and comprehensive records of work undertaken
* Maintain a high standard of practice, ensuring that all work is undertaken in accordance with the aims and objectives of Tailor Ed Foundation
* Understand fully at all times the need for confidentiality and sensitivity in all areas of work
* Contribute to effective teamwork of the project and encourage an open and communicative environment
* Undertake any appropriate duties as requested by the Service Managers to further the aims and objectives of Tailor Ed Foundation

**PERSON SPECIFICATION**

**Skills/Abilities**

**Essential**

* Effective written communication skills, including the ability to complete recording systems and support plans
* Ability to communicate effectively with a range of people, including autistic children, their families and other professionals
* Good evaluation and risk assessment skills
* Ability to work sensitively within a family home
* Calm and supportive approach to dealing with challenging behaviour
* Proven ability to use initiative when working alone
* Flexibility of approach to changing priorities at work
* Capable of working effectively via remote methods including phone and video call
* Confident to work professionally with other voluntary and statutory agencies
* Proficient IT skills

**Knowledge/Understanding**

**Essential**

* Good understanding of child development
* Specific knowledge of autism and how it may affect child development
* Willing to work and understand the importance of neuroaffirmative practice
* Knowledge of various tools that can be used to aid communication for autistic people
* Good knowledge of various support strategies for autistic children
* Understanding of the particular importance of good teamwork when working with autistic children
* Understanding of the need for confidentiality in all areas of work
* Understanding of the need for up-to-date risk assessments, particularly in relation to lone working

**Qualifications**

**Essential**

* Formal qualification in psychology, autism, education or child development
* Willingness to undertake further training as required

**Desirables**

* Experience of working both in family homes and community settings
* Ability to drive with access to a vehicle
* Background in health or education
* Experience and understanding of Trauma-Informed practice

**Organisational Values**

Tailor Ed is

* Supportive, Compassionate and Respectful
* Dedicated, Committed and Perseverant
* Tailored and Adaptable
* Realistic but Ambitious
* Skilful and Professional
* Collaborative and “with”